

## JMS Training Workshop 3 - Itinerary

**Aim:** Understanding the combined elements in a job or individual joinery item.

**Level:** Suitable for all – beginner or experienced user

**Location:** Joinerysoft Ltd, Unit 5, Lansdowne Court, Bumpers Way, Bumpers Farm, Chippenham, Wilts. SN14 6RZ

<b>Time:</b>	<b>Topics:</b>	<b>Example:</b>
9.00am 9.20am	Registration & Coffee <b>Morning Session</b> Welcome and Introduction Joinery & Fittings Labour	Understanding Joinery Parameters Mins per Metre and Joint times and the Fittings Labour. Are these labour elements set correctly?
11.00am 11.20am	<b>TEA/COFFEE BREAK</b> <b>Morning Session resumes</b> Timber & Glass Labour	Understanding Hardwood loading and Glass labour. Are these labour elements set correctly?
12.45pm 1.30pm	<b>LUNCH BREAK</b> <b>Afternoon Session</b> Finishing Labour	Understanding Finishing Labour. Are these labour elements set correctly?
2.30pm 2.50pm	<b>TEA/COFFEE BREAK</b> <b>Afternoon Session resumes</b> Charge out rates, Recovery rates & BOM	How to arrive at a recovery rate, and a charge out rate. Are these monetary values set correctly? If time we will look at BOM.
3.30pm 4.00pm	<b>Question &amp; Answer Session</b> <b>Workshop Finish</b>	

Please note: Timings are approximate, and the trainers will cover as much as possible in the time available.