

JMS Training Workshop 1 - Itinerary

Aim: To cover most commonly asked support topics.
Level: Suitable for all – beginner or experienced user
Locations: De Vere East Midlands Conference Centre, Nottingham NG7 2RJ

Please check location when making booking.

Time:	Topics:	Example:
9.00am	Registration & Coffee	
9.20am	Morning Session	
	Welcome and Introduction	
	JMS Setup Wizard	Using the wizard to setup & refresh your parameters, including importing into JMS
	Support Resources	Accessing videos & other support
	Global, Job & Local Level Changes	
	Fixed Values/Recovery Rates	
	Using JMS on external hard drives & Backup	
11.00am	TEA/COFFEE BREAK	
11.20am	Morning Session resumes	
	Printing	Adding letterhead & continuation paper to JMS printouts; Adding terms and conditions and standard paragraphs to printouts. Understanding where text in parameters appears on the estimate/quotation.
	Finishing	Covers finishing cost files and how-to setup and apply to joinery items, including overriding costs.
12.45pm	LUNCH BREAK	
1.30pm	Afternoon Session	
	Timber Areas	Configuring engineered timbers or PAR timbers. Hardwood percentage loading and handling percentage loading. Understanding how these values can be applied and checked when looking at joinery items. Learn how timbers can be laminated/split and understanding Timbers ABC & D.
2.30pm	TEA/COFFEE BREAK	
2.50pm	Afternoon Session resumes	
	Fixing prices	How to manipulate the price of a project using fixed price and using hold job price. How to print different items in a job at different times.
3.30pm	Question & Answer Session	
4.00pm	Workshop Finish	

Please note: Timings are approximate, and the trainers will cover as much as possible in the time available.